



ABOUT THE MAIL CHANGE

How will inmates receive mail?

All personal mail sent to Securus will be opened and scanned into a computer file. ECSD will print the file and deliver. This includes pictures and drawings.

Will inmates still receive mail from lawyers?

YES. Legal mail will still be accepted at all ECSD facilities.

Can I still mail money orders?

YES. Money orders may be sent directly to ECSD facilities (see diagram at right). Any letters included with money orders will be returned to sender.

What if I want the originals?

If you want the originals, include a self-addressed stamped envelope and Securus will return.

QUESTIONS?

Call 1(886) 558-2323

IMPORTANT NOTICE

CHANGE TO MAIL POLICY

PERSONAL MAIL will no longer be accepted at ECSD facilities. All personal mail must be sent to:

A diagram of a personal mail envelope with a yellow background and a red and blue striped border. The envelope is addressed to an inmate at the Securus Digital Mail Center. The address fields are labeled: FULL NAME, ADDRESS, CITY, STATE, ZIP CODE. The recipient information is: INMATE NAME, ID#, HOUSING UNIT, C/O Securus Digital Mail Center/Essex County, PO Box 995, Lebanon, MO 65536.

LEGAL MAIL, MONEY ORDERS, APPROVED PUBLICATIONS will still be accepted at ECSD facilities and must be sent to:

MIDDLETON

A diagram of a legal mail envelope for Middleton. The address fields are labeled: FULL NAME, ADDRESS, CITY, STATE, ZIP CODE. The recipient information is: INMATE NAME, ID#, HOUSING UNIT, Essex County Correctional Facility, PO Box 807, Middleton, MA 01949-2807.

LAWRENCE

A diagram of a legal mail envelope for Lawrence. The address fields are labeled: FULL NAME, ADDRESS, CITY, STATE, ZIP CODE. The recipient information is: INMATE NAME, ID#, HOUSING UNIT, Essex County Prerelease & Reentry, 165 Marston St., Lawrence, MA 01841.

WIT

A diagram of a legal mail envelope for WIT. The address fields are labeled: FULL NAME, ADDRESS, CITY, STATE, ZIP CODE. The recipient information is: INMATE NAME, ID#, HOUSING UNIT, Women In Transition, 197R Elm St, Salisbury, MA 01952.

ESSEX COUNTY SHERIFF'S DEPARTMENT
Sheriff Kevin F. Coppinger