



Essex County Sheriff's Department
Civil Process Division



Kevin F. Coppinger
Sheriff
Robyn Clarke
Director

P.O. Box 2019
Shetland Park
45 Congress Street
Suite 4100
Salem, MA 01970

Telephone 978-750-1900
ext. 3590
Fax 978-741-2585

EVICTON REQUEST FORM

Please fill out and submit this form along with your original Execution for Possession and \$300.00 retainer payment (bank check or money order). Residential Evictions require 48 hour notice be served to the defendant before an eviction can begin. You will be contacted by a Deputy Sheri- when your eviction has been scheduled.

PLAINTIFF INFORMATION

Name _____
Street _____ City/Town _____ Zip _____
Phone _____ Cell: _____
Email _____

DEFENDANT(s) INFORMATION

Last Name _____ First Name _____ M.I. _____
Phone _____ Cell _____ Email _____
Last Name _____ First Name _____ M.I. _____
Phone _____ Cell _____ Email _____
Reason for Eviction _____

Continued on next page

Proudly serving the communities of Essex County

AMESBURY • ANDOVER • BEVERLY • BOXFORD • DANVERS • ESSEX • GEORGETOWN • GLOUCESTER • GROVELAND • HAMILTON
HAVERHILL • IPSWICH • LAWRENCE • LYNN • LYNNFIELD • MANCHESTER- B Y - T H E - SEA • MARBLEHEAD • MERRIMAC • METHUEN •
MIDDLETON NAHANT • NEWBURY • NEWBURYPORT • NORTH ANDOVER • PEABODY • ROCKPORT • ROWLEY • SALEM • SALISBURY
SAUGUS • SWAMPSCOTT • TOPSFIELD • WENHAM • WEST NEWBURY



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EVICTIION INFORMATION

Address of Property Street _____ City/Town _____ Zip _____

Number of Occupants _____ Number of Rooms _____ Length of Tenancy _____

MOVING AND STORAGE COMPANY*

Company Name _____

Street _____ City/Town _____ Zip _____

Phone _____

Additional information:

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